



# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

(A Deemed to be University Established under Sec.3 of UGC Act, 1956 vide Notification No. F.9-4/99-U.3 Dated 4/08/2000 of Govt. of India)

(A center of excellence in Information Technology established by Ministry of HRD, Govt. of India)

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

Ph: 0532-2922025, 2922000; Fax: 0532-2430006, 2922144; Web: www.iiita.ac.in; E-mail: [contact@iiita.ac.in](mailto:contact@iiita.ac.in)

## Enquiry Letter

Ref. No. : IIIT-A/ENQ/DR(E)/1709/2014

Date : 03<sup>rd</sup> November 2014

To,

M/s. ....  
.....  
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.....

**Sub. : Quotation for purchase of batteries (25KVA) for UPS System at IIIT-A**

Dear Sir,

Institute intends to purchase the “**Batteries (25KVA) for UPS System**” for which quotations are invited as per specification and details given below :

SI. No.	Item/Specification	Unit	Qty.	Unit Rate Rs.	Amount Rs.
A.	<b>Supply of New SMF (Sealed maintenance free) Battery</b>				
1	<b>12 Volts, 42 AH</b> Panasonic/Quanta/ Exide/ Rocket	Nos.	30		
B.	<b>Purchase of Old battery (Buy Back)</b>				
1	<b>12 Volts, 42 AH</b> Make- Quanta	Nos.	30		

You are requested to sent the quotation in sealed envelopes by courier/speed complete details of specifications, terms & conditions, warranty/guarantee etc **upto 11/11/2014 till 6:00 PM.** Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). Basic rate, taxes and freight charges etc. should be quoted separately. Please indicate any promotional benefit offered for above product to the Educational Institution. The Institute is exempted from custom and excise duty in terms of notification No. 51/96-Customs dated 23/07/1996 and No. 10/97-Central Excise dated 01/03/1997 and is an University established under M.H.R.D. Govt. of India. Certificate to this if, required, shall be provided by the Institute. Quotation should be addressed to Director- in charge IIIT-A.

**Note :**

1. Rates are inclusive of all taxes.
2. Supply is to be mad within 25 days F.O.R destination at IIIT-Allahabad, Campus.
3. If, the supply delayed beyond the stipulated time of completion of supply, 10% penalty of the total cost may be imposed at the discretion of the competent authority.
4. Preference will be given to the firm, if Manufacturer/ Sole distributor.
5. Quoted rate should be valid at least for 30 days.
6. Quality, if not, found according to our specification as annexed and standards supply will not be accepted.
7. Conditional tenders will not be considered in any case. They will be summarily rejected.
8. Enquiry/ tender must be quoted in prescribe format as above.
9. Replacement Guarantee and Warranty as applicable should be clearly mentioned in quotation and documents may be furnish along with bill.
10. Payment will be made within fifteen day after supply and satisfactory report/installation from users end.
11. May feel free to contact on E-mail-[info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in), Ph. No. : 0532-2922051.
12. In view of wide publicity the details are also available on our web site ([www.iiita.ac.in](http://www.iiita.ac.in)), may be seen.
13. Fax/E-mail address/contact no./Name of person to be contacted.
14. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatory on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
15. VAT/TAX @ 4% will be deducted at the time of payment as per letter no.-1240/P-7/TDS Deduction/13-14/Joint Commissioner (Karya Palak) Commercial tax Allahabad Division (B), Allahabad, Dated-17 October 2013.



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16. The lowest rate will not be the basis of claim to get the order.
17. The Transit permit (road permit) will be provided by the Institute, if requires.
18. Trade/Sales tax/VAT or any other tax or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
19. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
20. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the dispute and his decision will be binding on both the parties.
21. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.
22. All disputes are subject to Jurisdictions of Allahabad.
23. Kindly quote your email ID and Bank details etc.

(Dr. Seema Shah)  
Deputy Registrar (E)

**Copy to:**

- Hon'ble Director for kind information.
- Chairman- Purchase committee